

August 15, 2005

MEMORANDUM:

TO: Barbara W. Reese
Chief Financial Officer

FROM: Michael A. Estes

Subject: Local Assistance Division
Fiscal Year 2005 Accomplishments

I'm extremely pleased to provide you a brief overview of the Division's many accomplishments over the past fiscal year. Our staff has been on the forefront of many important issues facing the Department and we look forward to continuing to lead the agency forward on these issues. I owe a great deal to Division staff for continually handling numerous competing priorities and persistently rising to the myriad of challenges we send their way daily.

I would also like to note, that, several items have already been addressed in the current fiscal year.

As always, let me know if you'd like to discuss these further.

Attachment

Cc: Local Assistance Division